

Easter Seals Oklahoma has an opening for LPN (Licensed Practical Nurse) to coordinate, plan, organize and deliver the daily functions of our Adult Day Health Program. The LPN is responsible for all medical needs for the program and supervises the program staff consisting of an activity director and CNA personnel. Administrative duties include operating program within the approved budget, develop and implement a Quality Assurance system for evaluating the program effectiveness, and the effectiveness of individual health care plans and interventions. This position will be responsible for assessing potential participants and working with caregiver to complete enrollment process.

The LPN will monitor participants health needs, changes in condition and provide medical support in emergency situations, daily medication and treatment as ordered by physician, monitor vital signs, and provide personal care and assistance with activities of daily living. All clinical medical records will be maintained in timely manner, accurate and appropriate progress notes, document physician's orders and write care plans.

Will serve as liaison between staff, participants, families or caregivers. Communicate regularly with caregivers, recommend and assist in acquiring services needed by participants, plan and promote the caregiver support group. Will serve as a member of the interdisciplinary team preparing and evaluating participant's plan of care.

Easter Seals Oklahoma Adult Day Health Program accepts participants age 18 and up. Currently we have an average of 30 participants who have dementia, Alzheimer's, traumatic brain injury, down syndrome, and other diagnosis. Our hours are 7:30am – 5:30pm Monday –Friday. Easter Seals Oklahoma offers a generous benefit package which includes paid holidays, vacation and sick days, and two personal days per year. We also offer medical and dental (50% paid by ESOK), life insurance (100% paid by ESOK), and retirement after 1 year of service (5%). Other available insurance at employee cost are vision, supplemental insurance, and flexible spending account.

Qualifications: Required Licensed Practical Nurse (current Oklahoma licenses), current CPR and First Aid, and valid driver's license and vehicle insurance. Prefer a minimum of 2 years geriatric nursing experience and 1 year supervisory experience. Must have good communication skills both written and oral. Must be able to lift/and or move up to 50 pounds and assist with transfers.